



SCIENCE FOR THE BENEFIT OF HUMANITY

FACULTY & POSTDOC HOUSING



Scholars Residence



Faculty House



Sutton Terrace



220 E. 70th Street



238 E. 81st Street



Lyden House



325 E. 84th Street



Manhattan Park

Academic Year 2016-2017

THE ROCKEFELLER UNIVERSITY
HOUSING DEPARTMENT
504 EAST 63RD STREET, NEW YORK, NY 10065-7919
**Located on the main floor of the
Scholars' Residence (504 East 63rd Street)**

212-327-8500
Fax Number 212-327-7357

Housing Application Instructions

Enclosed please find information regarding housing facilities available for rental by full-time faculty of the Rockefeller University.

In order to apply for housing, obtain and return a "Request for Living Accommodations" application from the Office of Immigration and Academic Appointments (tele # 212-327-8059 / fax # 212-327-8699). Be sure to note your current lab/office phone number as well as a home phone number.

Applications are processed in the order they are received. A waiting list is maintained for admission to an apartment. Temporary furnished guestrooms are available by the week or month. All permanent apartments are unfurnished, except where noted, but do include refrigerators and stoves and some apartments include dishwashers.

Whenever possible, an apartment will be assigned to you approximately 30 days before your date of arrival. Higher priced units are usually available and may permit immediate occupancy. If you plan on visiting New York, arrangements can be made to see typical apartments.

Applicants may track their status on the wait list by registering on the Housing website at <http://postdochoousingwaitlist.rockefeller.edu/>

If you have any questions, call Ivy Rogers, 212-327-8500 or Sharisse Brown, 212-327-7970.

We look forward to hearing from you.

Sincerely,

Sharisse Brown
Assistant Director, Tenant Services

Enclosures

Faculty House
500 East 63rd Street
New York, New York 10065
Architect: Horace Ginsbern & Associates
250 units

Faculty House is a 26-story residential building comprised of 25 studios, 75 one-bedrooms, 98 two-bedrooms and 48 three-bedrooms on the corner of 63rd Street and York Avenue. Students and guests have shared occupancies in a varying number of two- and three-bedroom apartments which may reduce the total number of two- and three-bedroom apartments available at any given time. Completed in 1974, Faculty House is now part of the larger 500/504 East 63rd Street building complex with facilities shared by residents of Scholars Residence. The building is fully staffed with an in-house maintenance crew and resident superintendent as well as 24-hour doormen who monitor all building entrances by closed circuit TV and announce all visitors.

Residents have 24-hour access to the public areas and community rooms dispersed throughout the 500/504 East 63rd Street building complex, including 2 laundry rooms, an exercise room equipped with weight lifting and aerobic equipment, 4 children's play rooms, a reading room, an art room, a music room, and the Solarium on the 38th floor of Scholars Residence. The garden and terrace, located in the center of the building complex, features a tot lot, sprinkler, and playground equipment as well as lounge chairs, picnic tables and grills. Residents are also able to store bicycles and luggage in a designated area of the basement.

Other amenities of Faculty House include a package room and mailroom adjacent to the main lobby where packages may be delivered and held for pick-up throughout the day. A loading dock is available for move-ins, move-outs, and major deliveries when arrangements are made with the Housing Office. Residents will also have 24-hour access to the Campus Community Bridge which spans East 63rd Street and links the residential building complex to the main campus of the University.

Average rents 2016 - 2017
(Utilities not included)

Rental Rate

Studio	(E line)	\$1,371 - \$1,396
One bedroom	(F-G-H line)	\$2,062 - \$2,088
Two bedroom	(A-B-D-K line)	\$2,754 - \$3,123
Three bedroom	(C-J line)	\$3,792 - \$3,923

Scholars Residence
504 East 63rd Street
New York, New York 10065
Architect: Abramowitz, Harris, Kingsland Architects Planners
248 units

Scholars Residence is a 38-story residential building, shared with Memorial Sloan-Kettering Cancer Center. Rockefeller University has a total of 126 units, 13 studios, 35 one-bedrooms, 59 two-bedrooms and 19 three-bedroom units available for assignment to housing-eligible Rockefeller affiliates. Guests have shared occupancies in a varying number of two- and three-bedroom apartments which may reduce the total number of two- and three-bedroom apartments available at any given time. There are a combined total of 248 apartments for this building which is located on the corner of 63rd Street and York Avenue. Completed in 1989, Scholars Residence is the taller of the two towers in the 500/504 East 63rd Street building complex. The building is fully staffed with an in-house maintenance staff and resident superintendent as well as 24-hour doormen who monitor all building entrances by closed circuit TV and announce all visitors.

Residents have 24-hour access to the public areas and community rooms dispersed throughout the 500/504 East 63rd Street building complex, including 2 laundry rooms, an exercise room equipped with weight lifting and aerobic equipment, 4 children's play rooms, a reading room, an art room, a music room, and the Solarium on the 38th floor of Scholars Residence. The garden and terrace, located in the center of the building complex, features a tot lot, sprinkler, and playground equipment as well as lounge chairs, picnic tables and grills. Residents are also able to store bicycles and luggage in a designated area of the basement.

Other amenities of Scholars Residence include a package room and mailroom adjacent to the main lobby where packages may be delivered and held for pick-up throughout the day. A loading dock is available for move-ins, move-outs, and major deliveries when arrangements are made with the Housing Office. Residents will also have 24-hour access to the Campus Community Bridge which spans East 63rd Street and links the residential building complex to the main campus of the University. Guest rooms are located on the 4th and 5th floors of the building and can be rented for short periods, subject to availability.

Average rents 2016 - 2017
(Utilities not included)

Rental Rate

Studio	(N – line)	\$1,492 - \$1,522
One bedroom	(M-S line)	\$2,245 - \$2,350
Two bedroom	(L-O-R line)	\$2,995 - \$3,134
Three bedroom	(P line)	\$3,749 - \$3,885

220 East 70th Street
New York, New York 10021
Architect: Ted Reeds Associates
65 units

220 East 70th Street is a 17-story building, located in a premier area of Manhattan's Upper East Side, and has 38 studios, 16 one-bedrooms, and 4 two-bedrooms. Built in 1986, the building has an in-house maintenance staff and resident superintendent. The front entrance is well secured with a closed circuit TV, an intercom system from the lobby to the apartments and part-time security guard staffing.

Residents have 24-hour access to laundry facilities on each floor and a fully equipped exercise room in the lower level of the building. Small gatherings are permitted in the community room and terrace on the 17th floor, which is also equipped with an outside grill.

The building includes unfurnished 1- bedroom apartments and studio apartments furnished with a Murphy bed, sofa, dining table and chairs. Furniture cannot be removed from the studio apartments.

Average rents 2016 - 2017
(Including utilities)

Rental Rate

Studio	\$1,108 - \$1,381
One bedroom	\$1,597 - \$2,055

325 East 84th Street
New York, New York 10028
Architect: Architects Design Group
20 units

325 East 84th Street, located between 1st and 2nd Avenues, is a 6-story elevator building with 10 one-bedrooms, 2 two-bedrooms, and 4 two-bedroom duplexes. The building has a mechanic in residence and the apartments are equipped with a closed circuit TV intercom system between the lobby and apartments and an alarm.

Residents have 24-hour access to the laundry room located in the basement of the building. Bicycle and luggage storage is also available in the basement of the building.

Average rents 2016 - 2017
(Utilities not included)

Rental Rate

One bedroom	\$2,037 - \$2,043
Two bedroom	\$3,116 - \$3,122

238 East 81st Street
New York, New York 10028
Architect: Kudroff-Rycar Architects
21 units

238 East 81st Street, located between 2nd and 3rd Avenues, is an 11-story elevator building with 1 studio and 20 one-bedroom apartments. The building has a resident superintendent and the apartments are equipped with a closed circuit TV intercom system between the lobby and apartments and an alarm.

Residents have 24-hour access to laundry facilities located in the basement of the building.

Average rents 2016 - 2017
(Utilities not included)

Rental Rate

One bedroom	\$2,065 - \$2,086
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**Sutton Terrace
450 East 63rd Street
430 East 63rd Street
1161 York Avenue
New York, New York 10021
Architect: H.I. Feldman**

Sutton Terrace is a residential apartment complex that includes three 12-story buildings. Completed in 1950, the complex features newly renovated marble lobbies at each entrance and the three buildings surround an oasis of lush, peaceful gardens. Sutton Terrace is located between York and 1st Avenues between 62nd and 63rd Streets and is within walking distance to The Rockefeller University main campus. Unlike the other buildings that are owned and managed by The Rockefeller University, Sutton Terrace is jointly owned by five institutions and independently managed.

The building is staffed with an in-building maintenance crew, a resident superintendent and 24-hour doorman coverage. Residents have 24-hour access to laundry facilities located in each building. Each apartment also features parquet floors and all 2 – bedroom apartments are equipped with 2 bathrooms. Air conditioners may be installed at the resident's expense, 7.5 amps maximum.

Average rents 2016
(Utilities not included)

Rental Rate

Studio	\$ 1,764 - \$2,231
One Bedroom	\$ 2,095 - \$2,770
Two Bedroom	\$ 3,007 - \$3,720

**Manhattan Park
On Roosevelt Island
10 River Road
20 River Road
30 River Road
40 River Road
Roosevelt Island, NY 10044**

Located on the North end of Roosevelt Island, Manhattan Park consists of four residential buildings built around a large village green. Completed in 1989, the Manhattan Park buildings feature elegant, double height marble lobbies, 24-hour Concierge, 24-hour on call maintenance staff, and personal security alarms in all apartments.

Residents will enjoy state of the art kitchens with microwaves, dishwashers, double-door refrigerators with ice makers, ceramic tile floors, and plenty of cabinets and closet space. Oak parquet floors are also standard and apartments are wired for telephone, cable, and internet installation. The buildings also feature complimentary fitness rooms with weights and aerobic equipment and 24-hour laundry rooms. There are five playgrounds on the Manhattan Park property and families can also join the pool club either with a summer membership or daily passes.

Outside of Manhattan Park, Roosevelt Island itself features family picnic and barbeque areas, community gardens, 100 acres of parks and open spaces, a three mile riverfront promenade, indoor and outdoor swimming pools, indoor and outdoor tennis courts, softball fields, and a regulation size soccer field. A public school, a parking garage, and places of worship for many religious denominations can be found. Roosevelt Island also boasts incredible views of the Manhattan skyline and the river.

Average rents 2016 – 2017

Rental Rate

One bedroom	\$1,974
Convertible two bedroom	\$2,280
Two bedroom	\$2,581

Lyden House
320 East 53rd Street
New York, NY 10022

Lyden House, owned by the Animal Medical Center, offers air-conditioned furnished and non-furnished studio apartments. All apartments are newly carpeted and offer a separate eat-in kitchen and a bathroom. Kitchens are furnished with a refrigerator, stove, microwave, and kitchen table and chairs. Furnished apartments contain a bed, desk, dresser, and sofa and/or easy chair. Non-furnished apartments offer plenty of space for tenants to bring their own furniture. Tenants also have access to in-house laundry facilities.

The Front Desk staff is available between the hours of 8:00am and 4:00pm and Front Door Security during the evening hours. An in-house maintenance staff also works from 8:00am to 4:00pm.

Although within walking distance to Rockefeller University, Lyden House is conveniently located to the M15 bus line on 1st Avenue. The immediate area offers great dining and shopping.

Average rents 2016 - 2017
(Including Utilities)

Rental Rate
\$1,827

The Rockefeller University is a dynamic and growing science institute. In order to further its scientific goals, the University makes apartments available to students, faculty and postdocs. The Housing Office works in collaboration with the Senior Administration and the Dean's Office to ensure that University housing resources meet demand. Interim measures have been and continue to be adopted to address expanding demand for faculty and postdoc housing.

The following policies and procedures are effective September 1, 2002 and will remain in effect only until any changes in the University's needs and resources bring about the need for revisions. This overview of many key policies and procedures is not comprehensive and should not replace direct exchanges with the Housing Office.

New Arrivals to Rockefeller Housing

1. New affiliates are not permitted to enter Rockefeller housing more than 2 weeks before their employment start date.
2. Any applicant that has been confirmed for arrival but does not move into the assigned unit at the designated time will be responsible for the rent for the period of time apartment is unoccupied. Upon confirming that an affiliate has not arrived, the Housing Office may re-assign the initial unit and the affiliate must reapply with a new date.
3. Effective January 1, 2001, new arrivals may turn down (1) offer. An offer is defined as notification regarding an available unit appropriate in size for the applicants' household. The next offer for permanent housing must be accepted or applicant must reapply after one year with a new application date.
4. New arrivals in furnished shares or guest accommodations must find private accommodations within 30 days after their second refusal.
5. A resident who is assigned to share a 2 or 3 bedroom apartment and who resides there alone because the University has not assigned at least one other individual to the share must pay a rate equivalent to a 1 bedroom rate until another individual is assigned.
6. Every applicant has (24) hours to accept or decline an offer.
7. Once an offer has been accepted tenant must be prepared upon arrival to pay one month's rent and a security deposit (equal to one month's rent). Separate checks or money orders are needed for each.
8. Once an awaiting tenant has refused two offers, they must reapply in a year (i.e. go to the end of the waitlist).
9. Any requirements (i.e: cost, size) must be placed on the application or stated before assignment.
10. A preference for a specific location will NOT be considered as a requirement. That is, a preference for a particular location can only be offered by the Housing Office when possible.

Postdoc Unit Shares

- 11.** Rockefeller Housing will allow Rockefeller postdocs to share 2 or 3 bedroom apartments, based on availability. If you are looking for a roommate just follow the link, sign up, and contact people you would like to share an apartment with:

<https://docs.google.com/spreadsheet/ccc?key=0Aly4j4n3MHNndDRLR2g0Z2hEZ2xZaG1aQVliNFk2cWc&usp=sharing>

Once you paired up, remove yourselves from the sign-up sheet and file an application for a 2 or 3 bedroom apartment with the housing department.

The following rules apply:

- Roommates will sign separate contracts, split the deposit accordingly, and receive separate bills for lease and utilities.
- When one person moves out, the apartment will be inspected. In case of disagreement over damages to the apartment, both deposits will be charged. The remaining tenant(s) has/have up to 30 days to find another roommate. Otherwise, the housing department will appoint a new roommate.
- Important: if you are currently on the waitlist for a studio and apply for a shared apartment you will lose your current spot on the wait list. However, if you would like to move out of the shared apartment, you have to go to the bottom of the transfer waitlist for another apartment and move back into temporary housing. The two-year residency rule for Rockefeller Housing does not apply.
- Paired roommates can turn down one housing offer but then must accept the second offer, or will have to wait for one year until they can reapply.

Transfers

12. Residents must live in Rockefeller housing for at least **two years** before submitting an application for a transfer.
13. All tenants applying for an apartment transfer must be in good standing with regard to rental payments.
14. No internal transfers will take place May through November due to the high volume of new arrivals during this period. Thereafter, transfers will be offered only as available (e.g. not all at once in December).
15. If a resident is offered and has declined (2) apartments for transfer, the application will be terminated and a new application may be submitted one year after the final refusal.
16. You must be a non-resident of Rockefeller University housing for one year to be considered a new applicant.

Co-Tenancies

17. Residents who hold a housing eligible university position and currently live with another affiliate who is the lease holder must submit an application as a *transfer* – following the transfer procedures outlined above-- to move to a different size unit or to their own unit.
18. A co-resident in an apartment must be acknowledged on the lease for at least one year to assume the lease individually.

Note to incoming residents

There is a tendency for many members of the Rockefeller University community to seek to advise newcomers regarding the best way to obtain the ideal apartment or dormitory assignment. Reliance on advice from friends or colleagues is high-risk because the resources available at the time of their own arrival as well as the policies and procedures relevant to assignment differ from one season to the next. If your application precedes your arrival by a period of time, it is your responsibility to verify whether the policies have changed in response to the current housing resources and demand. The University Housing Office should be your only source for information regarding available apartments and procedures that apply to your assignment or selection during the season of your arrival. Postdocs should maintain exclusive contact with Sharisse Brown, ext. 7970 with any questions and students should maintain contact with Marnel Herbert, ext. 8670.

I have read and acknowledge the above rules and regulations as declared by the Housing Office of Rockefeller University and hereby agree to follow said procedures as stated.

Signature

Date

Name (please print)

Please endorse the above signature line and mail or fax page (12) only to:

Sharisse Brown
504 East 63rd Street
c/o Housing Office
New York, NY 10065

Fax: 212-327-7357