Instructions to Complete Course on Community-Engaged and Community-Based Participatory Research

1. Go to www.Citiprogram.org
2. Create an account or log in if you have an account already. You must affiliate with Rockefeller University.
   
   Note: You can affiliate with multiple institutions and go back/forth at any time. Your records remain at CITI, not at the institutions.
3. You will be taken to the “My Courses” tab automatically. Under “Institutional Courses”, click on “View Courses” next to Rockefeller University.
4. Scroll all the way down to “Learner Tools for Rockefeller University” and click on “Add a course”
5. Answer questions by checking:
   1. **Must answer Question 1: Medical Faculty and Staff**
   2. Do not have to answer Question 2 at this time; must eventually, answer: IPS for Medical Faculty/Staff
   3. **Must answer Question 3: Yes**
   4. Do not have to answer Question 4.
6. Click “Submit”
7. “Community-Engaged and Community-Based Participatory Research” will now be on your list of courses.
8. Click “Start Course”