Using DMPTool

The DMPTool is a free, open-source, online application that helps researchers create data management plans.

These plans, or DMPs, are now required by many funding agencies as part of the grant proposal submission process.

The DMPTool provides a click-through wizard for creating a DMP that complies with funder requirements. It also has direct links to funder websites, help text for answering questions, and resources for best practices surrounding data management.

The original DMPTool was a grassroots effort, beginning in 2011 with eight institutions partnering to provide in-kind contributions of personnel and development.

The effort was in direct response to demands from funding agencies, such as the National Science Foundation and the National Institutes of Health, that researchers plan for managing their research data.

By joining forces the contributing institutions were able to consolidate expertise and reduce costs in addressing data management needs. Representatives from these institutions participate on the DMPTool Steering Committee that maintains monthly calls.

The original contributing institutions were: University of California Curation Center (UC3) at the California Digital Library, DataONE, Digital Curation Centre (DCC-UK), Smithsonian Institution, University of California, Los Angeles Library, University of California, San Diego Libraries, University of Illinois, Urbana-Champaign Library, and University of Virginia Library.

Given the success of the first version of the DMPTool, the founding partners obtained funding from the Alfred P. Sloan Foundation to create a second version of the tool, released in 2014.

DMPTool
Build your Data Management Plan

❌ Error: You need to sign in or sign up before continuing.

Welcome to the DMPTool
Create data management plans that meet institutional and funder requirements.

Get started

DMPTool by the Numbers

👥	📄	🗄
34,516	31,213	244
Users	Plans	Participating Institutions
	More	More

Top Templates

Digital Curation Centre
NSF-BIO: Biological Sciences
NIH-GEN: Generic
NEH-ODH: Office of Digital Humanities
NSF-SBE: Social, Behavioral, Economic Sciences

More

DMPTool News

Minor NSF template updates + other miscellanea

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🔊 RSS

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DMPTool

The Markus Library as worked with DMPTool to allow access

Search for Rockefeller University

Sign in using your Rockefeller credentials

You can see all your DMP's on your dashboard

Rockefeller University

The Rockefeller University
✉ Chris Vancil

Create a new plan

My Dashboard   Create plan   Admin Features ▾

✔ Notice: Successfully authenticated from your institutional credentials account.

My Dashboard

Create plan

The table below lists the plans that you have created, and that have been shared with you by others. You can edit, share, download, make a copy, or remove these plans at any time.

Project Title ⬍	Template ⬍	Edited ▾	Role	Test	Visibility	Shared	
testing for clinical group	Digital Curation Centre	11-07-2018	Owner	☑	N/A	No	Actions▾
Osten Lab Plan	NIH-GEN: Generic	08-29-2013	Owner	☑	N/A	No	Actions▾

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DMPTool

Rockefeller University

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Start building your new plan

My Dashboard   Create plan   Admin Features ▾

Create a new plan

Before you get started, we need some information about your research project to set you up with the best DMP template for your needs.

* What research project are you planning?

How to use DMPTool   ☐ Mock project for testing, practice, or educational purposes

* Select the primary research organization

Rockefeller University   ✕   - or -   ☐ No research organization associated with this plan or my research organization is not listed

* Select the primary funding organization

National Institutes of Health (NIH)   ✕   - or -   ☐ No funder associated with this plan or my funder is not listed

Which DMP template would you like to use?

NIH-GEN: Generic   ▾   We found multiple DMP templates corresponding to your funder.

[Create plan] [Cancel]

Select a funder to customize your options

Rockefeller University

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How to use DMPTool

| Project Details | Plan overview | Write Plan | Share | Download |

* Project title

How to use DMPTool

☐ mock project for testing, practice, or educational purposes

Funder

National Institutes of Health (NIH)

Grant number (optional)

Project abstract

Principal Investigator

Name

Matthew Covey

ORCID iD

Email

mcovey@rockefeller.edu

Data Contact Person

Submit   Cancel

Plan Guidance Configuration

To help you write your plan, DMPTool can show you guidance from a variety of organizations.

Select up to 6 organizations to see their guidance.

☑ DMPTool

Find guidance from additional organizations below

See the full list

Submit

Fill in all the relevant details

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✔ Notice: Successfully saved your plan.

How to use DMPTool

| Project Details | Plan overview | Write Plan | Share | Download |

NIH-GEN: Generic

This plan is based on the "NIH-GEN: Generic" template provided by National Institutes of Health (NIH).

Instructions

Based on your funder source
you'll have a basic overview ➝ [Write plan]

Data sharing plan

Investigators seeking $500,000 or more in direct costs in any year should include a description of how final research data will be shared, or explain why data sharing is not possible.

Additional data sharing requirements

More stringent data management and sharing requirements may be required in specific NIH Funding Opportunity Announcements. Principal Investigators must discuss how these requirements will be met in their Data Sharing Plans.

Outline your data management plan based on the guidance provided and the needs of your funder

How to use DMPTool

Project Details   Plan overview   Write Plan   Share   Download

expand all | collapse all   0/2 answered

Data sharing plan (0 / 1)

Investigators seeking $500,000 or more in direct costs in any year should include a description of how final research data will be shared, or explain why data sharing is not possible.

B   *I*   ≔ ▾   ≔ ▾   🔗 ▾   ⊞ ▾

Save

| Guidance | **Comments** |

NIH   **DMPTool**

Guidance
The precise content of the data-sharing plan will vary, depending on the data being collected and how the investigator is planning to share the data. Consider the following:

- When will you make the data available?
- What file formats will you use for your data, and why?
- What transformations will be necessary to prepare data for preservation/data sharing?
- What metadata/documentation will be submitted alongside the data?
- Will a data-sharing agreement will be required? What will the agreement state?
- What are your plans for providing access to your data?
- Which archive/repository/central database have you identified as a place to deposit data?

NIH Sharing Policies and Related Guidance on NIH-Funded Research Resources
NIH Data Sharing Policy and Implementation Guidance
NIH Key Elements to Consider in Preparing a Data Sharing Plan Under NIH Extramural Support
NIH Data Standards and Common Data Elements Resource Guide
NIH Common Data Element (CDE) Resource Portal
NIH Single IRB Policy for Multi-site Research 2018
NIH Data Sharing Repositories
NIH Sharing Policy Statement
NIH Grants Policy Statement

Additional data sharing requirements (0 / 1)

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B   *I*   ≔ ▾   ≔ ▾   🔗 ▾   ⊞ ▾

Save

| Guidance | **Comments** |

NIH   **DMPTool**

Guidance
NIH Sharing Policies and Related Guidance on NIH-Funded Research Resources
NIH Data Sharing Policy and Implementation Guidance
NIH Key Elements to Consider in Preparing a Data Sharing Plan Under NIH Extramural Support
NIH Data Standards and Common Data Elements Resource Guide
NIH Common Data Element (CDE) Resource Portal
NIH Single IRB Policy for Multi-site Research 2018
NIH Data Sharing Repositories
NIH Sharing Policy Statement
NIH Grants Policy Statement
NIH Grants and Funding, Rigor and Reproducibility

Rigor and Reproducibility requirements involve updates to grant application instructions and review criteria, but not Data Sharing Plans.

How to use DMPTool

Project Details **Plan overview** **Write Plan** Share **Download**

Set plan visibility

Public or organizational visibility is intended for finished plans. You must answer at least 50% of the questions to enable these options. Note: test plans are set to private visibility by default.

- ⊙ Private: visible to me, specified collaborators and administrators at my organization
- ○ Organization: anyone at my organization can view
- ○ Public: anyone can view

Manage collaborators

Invite specific people to read, edit, or administer your plan. Invitees will receive an email notification that they have access to this plan.

Email address	Permissions
mcovey@rockefeller.edu	Owner

Invite collaborators

* Email

* Permissions

- ○ Co-owner: can edit project details, change visibility, and add collaborators
- ○ Editor: can comment and make changes
- ○ Read only: can view and comment, but not make changes

Send invitation

DMPTool allows you to decide who you want to share your plan with

Rockefeller University

The Rockefeller University
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How to use DMPTool

Project Details | **Plan overview** | **Write Plan** | **Share** | Download

Download settings

Optional Plan Components

☐ project details coversheet
☑ question text and section headings
☑ unanswered questions

Format

pdf ▾

PDF formatting

Font   **Margin (mm)**

Face   **Top** **Bottom** **Left** **Right**

| Arial, Helvetica, Sans-Serif ▾ | Size (pt) 10 ▾ | 25 ▾ | 20 ▾ | 12 ▾ | 12 ▾ |

Download Plan

The DMPTool allows you to create a pdf of your plan to add directly to a grant application