Genomics Resource Center Phase III Guidance

1. During Phase III, the Genomics Resource Center aims to fully restore all services, while continue to minimize risks of COVID-19. All services below are available during Phase III:
	1. Library preparation starting with total RNA, genomic DNA and PCR amplicons
	2. Sequencing on NovaSeq, NextSeq, and MiSeq
	3. Single cell assays. We continue to ask users to test cell preparation protocols to ensure cell quality and quantity prior to the actual projects.
	4. We will do the best we can to keep the turnaround time close to normal.
2. User self-serviced instruments (qPCR, Covaris, and NanoDrops) are available 24/7 during Phase III, but users must maintain **6-feet social distancing**. If someone else is using the instrument (including center staff), you have to wait outside of the lab or come back later. For **qPCR machine**, as it’s located close to our working bench, and it’s very difficult to relocate, we continue to ask each lab to consolidate the number of people coming to our lab to use it. In case our staff are working in the nearby bench, we ask you to kindly wait until we are done.

Training of new users on instruments is limited due to social distancing restrains.

1. We continue to ask users to drop off samples to designated freezers in Weiss 728, instead of delivering samples to our staff in person. Please leave the samples in a box or rack clearly labelled with users’ name, lab, date, and phone number.
2. Service requests should continue to be made ahead of time through email and phone. Please make every effort to communicate with our staff by email or phone. If you have to talk to us in person, please make sure to keep at least 6 feet distance.
3. Projects planning and consultation meetings will be conducted by email, phone, or zoom if possible. Face-to-face meetings are available only when necessary and by appointments only.
4. Users are required to wear face coverings and clean gloves all the time while at the Center, and only enter and exit through the main entrance at Weiss 723.